

ITRC Quality Considerations for Multiple Aspects of Munitions Response Sites

Team Meeting | March 27-28, 2017

Agenda

InterContinental New Orleans
444 St Charles Ave, New Orleans, LA 70130

Monday, March 27, 2017

8:30 – 8:40	Convene, Opening Remarks, and Agenda Review <ul style="list-style-type: none">▪ Overview of Team Goals and Progress	Roman Racca and Bill Harmon, Team Co-Leaders
8:40 – 8:50	Introductions and Icebreaker	
8:50 – 10:00	Guidance Document: Sub-team Review and Discussion of Substantive Team Review Comments	Sub-Team Breakouts
10:00 – 10:30	Morning Break	
10:30 – 11:00	Guidance Document: Sub-team Review and Discussion of Substantive Team Review Comments (Continued)	Sub-Team Breakouts
11:00 – 11:15	Guidance Document: Group Report Back of Team Review Comments <ul style="list-style-type: none">▪ Chapter 1/9: Introduction/Conclusion	Sub-Team Lead
11:15 – 12:00	Guidance Document: Group Report Back of Team Review Comments <ul style="list-style-type: none">▪ Chapter 2: Quality Management	Sub-Team Lead
12:00 – 1:00	Lunch (on your own)	
1:00 – 1:30	Guidance Document: Group Report Back of Team Review Comments <ul style="list-style-type: none">▪ Chapter 3: Systematic Project Planning	Sub-Team Lead
1:30 – 1:50	Munitions Response Dialogue Update	Roman Racca and Bill Harmon
1:50 – 3:00	USACE Update on the Remedial Action Objective/Risk Management Methodology for FUDS Sites	Kari Meier, USACE
3:00 – 3:30	Afternoon Break	
3:30 – 4:00	Guidance Document: Group Report Back of Team Review Comments <ul style="list-style-type: none">▪ Chapter 4: Evidence-Based Decision Making	Sub-Team Lead
4:00 – 4:30	Guidance Document: Group Report Back of Team Review Comments <ul style="list-style-type: none">▪ Chapter 5: Regulatory Framework	Sub-Team Lead
4:30 – 4:55	Implementation Planning for Team Products <ul style="list-style-type: none">▪ State or Agency References, Employee Training, Site Decision Making, Outreach During and After Product Development	Roman Racca and Bill Harmon
4:55 – 5:00	Tabled Discussions and Wrap-Up	Roman Racca and Bill Harmon
5:00	Adjourn for the Day	
6:30	Team Dinner - TBD	

Last Updated 2/16/17

Tuesday, March 28, 2017

8:30 – 8:35	Convene	Roman Racca and Bill Harmon
8:35 – 9:25	Guidance Document: Group Report Back of Team Review Comments <ul style="list-style-type: none">▪ Chapter 6: MR Process Overview	Sub-Team Lead
9:25 – 10:00	MR-QAPP and Accreditation Program Update and Discussion	Ed Corl, NAVSEA Laboratory Quality and Accreditation Office
10:00 – 10:30	Morning Break	
10:30 – 10:50	Guidance Document: Group Report Back of Team Review Comments <ul style="list-style-type: none">▪ Chapter 7: Stakeholders	Sub-Team Lead
10:50 – 11:20	Guidance Document: Group Report Back of Team Review Comments <ul style="list-style-type: none">▪ Chapter 8: Case Studies	Sub-Team Lead
11:20 – 11:50	Internet-Based Training Planning <ul style="list-style-type: none">▪ Content Structure, Schedule, and Trainer Volunteers	Roman Racca and Bill Harmon
11:50 – 12:00	Tabled Discussions and Final Thoughts	Roman Racca and Bill Harmon
12:00	Adjourn for the Day	