

2018 Project Selection Process and Instructions

Summary of Proposal Process for Projects Starting in January 2018

PROCESS STEP	TIMELINE
Request for Proposals & Proposal Submission	June 7, 2017 – July 6, 2017
Preliminary Evaluation by ITRC Board of Advisors	July 7 – July 14, 2017
Updated Proposals Upon Request	July 17 – July 21, 2017
Detailed Evaluation by states, federal agencies, industry and stakeholders	July 24, 2017 – August 4, 2017
ITRC Board of Advisors Select Proposals	August 8, 2017 – August 15, 2017
Final Project Selection & Announcement	September 18, 2017
Select Team Leaders	September 18, 2017 – October 13, 2017
Contractor RFP	September 18, 2017 – October 13, 2017
Contractor Selection & Negotiation	October 16, 2017 – October 31, 2017

Instructions

The Interstate Technology and Regulatory Council (ITRC) requests proposals for ITRC projects for a 2018 start. Proposals should be submitted according to the process outlined below.

Proposals must be prepared using the ITRC Project [Proposal Template](#). Proposals should not be more than 5 pages in length and must be received by ITRC no later than July 6, 2017. Proposals will be acknowledged by email within three business days of proposal receipt. It is the responsibility of the proposer to follow up, if receipt confirmation by ITRC is not received.

Evaluation Criteria

Proposers are reminded to present a proposal with a well-focused scope that ITRC can address (e.g. the proposal should be technical in nature and not policy-oriented; research or

demonstration projects are not valid). Proposals will be ranked against the following evaluation criteria:

- 1) Proposal shall be scoped and aligned with ITRC's strategic plan and mission
- 2) Proposal shall address solutions to state environmental technical issues, not policy decisions
- 3) Proposals shall include a description on how the project will solve or partially solve state environmental technical issues. Special consideration will be given to proposals that address the state's top priorities:
 - **Treatment of drinking water and public water supplies**
 - **Water and groundwater quality – changing standards**
 - **New technologies/tools, resources to address remediation of contaminated sites**
 - **Emerging contaminants comparative risk based standards & removal technologies**
 - **Remedy resiliency and remedy design considerations**
- 4) Proposal shall acknowledge the support/participation of at least 5 ITRC member states, and other industry, stakeholder (i.e. non-governmental organizations, tribal, academic, etc.) and federal partners with the skills to address the state environmental technical issues
- 5) Proposal shall identify 2 state employees as potential co-team leaders.
- 6) Proposal shall identify potential public and/or private funding sources to support 1 to 3 years of development and implementation efforts.

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