

ITRC April 14, 2021 Board Call

11:30am-5:00pm

Attendance: Naji Akladiss, David Asiello, **Douglas Bacon**, **Randy Chapman**, Nathan Barlet, Michelle Brown, **Rebecca Higgins**, **Keisha Long**, Richard Mach, Lisa Matthews, **Melinda McClanahan**, Deborah Morefield, **Sara Pearson**, Hugh Rieck, David Tsao, Paul Beam, Poppy Harrover, Dan Murphy, Kaitlyn Nelson, Jeremy Musson

ITRC Staff: Evan Madden, Patricia Reyes

Guests: Annica Burmester, Nicole Henderson, Kaitlyn Nelson, David Sayre, Lisa Cassell, Mike Arrowsmith, Brian Rogel

1. Co-Chair Welcome, Introductions, & Meeting Expectations

Keisha Long ran through the meeting agenda for the 2-day meeting and kicked off the board member introductions. **Hugh Rieck** noted that he will be retiring in June and will transition project management activities to **Kaitlyn Nelson**. **Paul Beam** will not be retiring before the summer meeting but he is working on identifying his replacement.

2. Approve March Minutes

Keisha Long stated that the March minutes were only sent out this morning and as such they will be voted on tomorrow instead of today to allow more time for review.

3. Board Positions and Responsibilities

Randy Chapman ran through an overview of the responsibilities for each role. He stated that the State Association Representative and Special Projects Coordinator roles should be reassessed. **Patty Reyes** asked the board how she should go about filling the State Association Representative position. **David Tsao** stated that ITRC struggles with reaching non-remediation contacts and that this position could be an opportunity to have a parallel to the state POC role that would focus on non-remediation projects and contacts.

Rebecca Higgins motioned to table the discussion about all board positions until the August Board meeting and do a review of all positions at that meeting. This includes not traveling a state person for the vacant State Association Representative Position to the summer meeting. The motion was seconded by **Doug Bacon**, and the Board approved it unanimously.

4. Updates to New Project Proposal Process

Randy Chapman introduced the topic and noted that ITRC has received four proposals to date. **Keisha Long** brought up that ITRC struggles to receive proposals and that changing the proposal process and/or team start dates could help. **Rebecca Higgins** recommended a dashboard for teams so that the POCs can see what stage of the lifecycle all teams are in would help everyone. **Patty Reyes** and **Doug Bacon** both supported the dashboard idea. **Doug** introduced the idea for proposals to be put in a pool and reviewed over time. **Patty**

affirmed that all proposal are already saved and available if we want to revisit them. She also reminded the Board that it could task ITRC with developing proposals on specific topics or draft a proposal themselves and submit it for review.

Lisa Matthews shifted the discussion to what topics are current priorities and stated that PFAS is still identified as the top concern for all states, with concerns over water and drinking water. **Keisha** listed topics of interest for SC: EtO, pharmaceuticals in water, methane detection, landfill fires, CAFO's. **Rebecca** discussed the MN PFAS numerical models and brought up the idea of an ITRC modeling project team. She volunteered to help with a modeling proposal. **Doug** indicated that the POCs are currently being asked about interest in mining waste. The topic of Drones for remediation was also discussed.

Action: Summarize the topics the board identified as priorities and ask for one-page proposals. Request will be sent to IAP and POC. **Lisa** is going to follow up with EPA on Eto, landfill fires, and pharmaceuticals in water.

Dan Murphy stated that the EPA internal team needs to have a discussion on the technical side of proposals to decide their role in submitting vs advising on proposals.

Rebecca added that managed aquifer recharge and recovery might be another topic of interest. **Lisa** stated that advanced monitoring/sensors/technologies for air and water and treatment technologies for small systems were priorities from the ERIS survey.

Patty recommended following up with the groups to request proposals and keep the April 30th deadline. The Board can then review proposals and decide how to move forward.

5. Document Review Process

Randy Chapman introduced a discussion on updating existing documents and **Patty Reyes** restated the process that was previously developed but that cycle was thrown off by Covid-19. **Naji Akladiss** stated that he could take over the process with help and determine how to modify the process. **Randy** reminded the group to also look at the flow chart and see if that requires updates. **Naji** stated that he sees this as two processes: updating old documents and new document complaints. **Randy** added a third scenario where conflict arises from the interpretation of the document. **David Tsao** indicated that the publication date of the document is what will dictate the process. **Naji** will review the past process and materials and report back to the board if the current process should be modified.

Action: **Naji** will review the process for updating ITRC documents and report back on suggested modifications.

6. State Engagement Update

Doug Bacon provided an update on the State Engagement Program. He stated that his term ends in December 2021 and he is working on identifying a new POC liaison. **Patty Reyes** asked if **Doug** would support term limits for POCs and asked why interviews are not part of the POC selection process. **Doug** responded that he does not support term limits or restrictive requirements from ITRC to the states on who they would select as the POC. The POCs will

be discussing selection criteria and position information next week at their Annual Meeting. Doug will bring this information to the August Board meeting.

7. New Website Preview

David Sayre provided an overview of the website schedule. Migration day is May 6-7 and there will be a content freeze on the current website. Migration should be completed by the end of May 7. Day one on the new website will be May 10.

Beta access will be given to: Doug Bacon, Matt Placky, Nicole Henderson, David Tsao, Sara Pearson, Keisha Long, Randy Chapman, and Rebecca Higgins.

Action: Any feedback or requests should be submitted to Evan Madden by April 15 so he can package them for delivery on April 16.

8. Training Update

Sara Pearson presented the current training statistics and **Hugh Reick** stated that these training reports are useful for upward reporting.

9. Stakeholder Meeting Update

Melinda McClanahan reported on the outcome of the April 13 Stakeholder meeting. The big discussion was on increasing stakeholder membership. Stakeholders supported proceeding with the EJ white paper. They suggested approaching the DOD RABs as a means to identify new ITRC Stakeholders. One stakeholder brought up artificial intelligence as a proposal topic for 2022 and committed to submitting information.

Action: **David Asiello** would like to follow up with DOD on the stakeholder discussion.

10. Day One – Wrap Up

Randy and **Keisha** wrapped up the meeting for the evening and Board members were invited to participate in an environmentally focused Jeopardy game.