



Interstate Technology & Regulatory Council

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ITRC Board of Advisors Meeting Summary May 16, 2024, 11:30 am – 1:00 pm EST

ATTENDANCE

Voting Members Present – Quorum Established

- Randy Chapman (VA), Co-Chair
- Claudio Sorrentino, (CA), Team Leader Liaison
- Stephanie Lewis (CA), Cross-Media Outreach Liaison
- Sandra Snyder (SC), State Engagement Coordinator

ITRC Staff Present:

- Charles Reyes
- Sarah Levy
- Nicole Henderson (Contractor)
- Carolyn Sistare
- Marguerite Bennett

Non-Voting Liaisons Present

- Brian Jordan, DoD-OSD
- David Asiello, DoD-OSD
- Heidi Durako, DoD-USACE
- Patrick Kelly, DoD-Air Force
- Sarah Thompson, DOE-EM
- Cindy Frickle, U.S. EPA
- Lisa Matthews, U.S. EPA
- Lia Giaziak, DoD
- David Tsao, BP, IAP
- Natalia Vinas, DoD-OSD

Voting Members Absent:

- Samuel Iwenofu (WA), Special Projects Coordinator

Non-Voting Liaisons Absent:

- Stephen Hurff, DoD-Navy
- Kim Brown, DoD-Navy
- Jeremy Musson, Pinyon Env., IAP
- Andrea Leeson, DoD-SERDP/ESTCP
- Poppy Harrover, DoD-Army

Guests:

- Jeff Wenzel, MO
- Ted Campbell, NC
- Lesley Hay Wilson, Sage Risk
- Kelly Johnson, NC
- Matt Williams, MI
- Tina Ures, CA
- Bobbi Koepke, Environmental Works
- Paula Panzino, AZ
- Vivek Mathrani, CA
- Maggie Mandell, Environmental Works
- Susan Cummins, Environmental Works
- John Bystra, CA
- Shannon Suggs, ND

PROJECT TEAM REPORTS & DISCUSSION

Team Leaders from the ITRC PFAS, Vapor Intrusion, and BioCEC Teams, and the Climate Workgroup joined the meeting to present on the status of their work products, schedules, milestones, and team membership.

William R. Chapman
Virginia Department of
Environmental Quality
ITRC Co-Chair

OPEN
ITRC Co-Chair

Charles Reyes
ITRC Director

Ted Campbell and Jeff Wenzel provided an overview of upcoming activities for the PFAS Team. The Team has identified several “Priority Topics” that it will be addressing over the next year. The Team will also be making minor updates to the current PFAS Guidance Document. The Team report will not be updating the current PFAS fact sheets. Brian Jordan requested a summary of training participants from the new Back to Basics training series and view counts for archived trainings, which will be shared this spring.

Paula Panzino and Vivek Mathrani provided an overview of the BioCEC Team’s focus areas. The team suggested that ITRC host a high-level orientation for new ITRC members regarding ITRC mission and deliverables and administrative processes.

Kelly Johnson and Matt Williams provided an overview of the direction and schedule for the Vapor Intrusion Team. Sandra Snyder reminded the team to review the QUEST Roadmap for an additional resource when working on the Vapor Intrusion 101 section. The Team is responding to early feedback and questions from U.S. EPA about the scope of their project.

John Bystra and Shannon Suggs summarized the work and focus of the Climate Workgroup. Sandra Snyder indicated concern that some states might not be able to participate in this team because of political concerns about the topic.

BOA MEETING

Guests were excused for the remainder of the BOA Meeting.

BOARD BUSINESS

Approval of April Board Meeting Minutes

The BOA reviewed the draft minutes from the April 2024, BOA Meeting.

- **Motion:** Chapman put forth a motion to approve the minutes with no changes; seconded and passed unanimously.

REPORTS & DISCUSSION

Project Proposals

Reyes provided an overview of proposals received as of the proposal due date of May 15, 2024. Additionally, Reyes previewed the scoring process and criteria that will be used starting May 28, 2024. Questions from Board members included whether ITRC received enough proposals for future teams and whether weighting of scoring would be applied when selecting teams. The information on the scoring process will be more clearly defined when the review process opens on May 28. ITRC staff will discuss options to review different formulas for weighing scores based on membership groups and share examples during the June BOA Meeting.

Board of Advisors / Governance Updates

Reyes reminded the Board that there is an update to the ITRC website related to outlining the Board Roles (<https://itrcweb.org/itrcwebsite/about/boa-roles>) and Elections & Future At-Large Membership opportunities (<https://itrcweb.org/about/boardofadvisors/election-co-chair>). Reyes also provided an update on the ITRC Governance Document revisions that are underway

in response to recent changes to the ERIS bylaws. Any changes to the Governance Document will require approval from the ITRC Board Voting Members and ERIS Board of Directors.

MOTION TO ADJOURN:

- Chapman motioned to adjourn: seconded and approved unanimously.

REMINDERS

- 5/17/2024 – 7/1/2024: Mining Team External Review Period
- 6/6/2024 – 6/14/2024: ITRC Co-Chair Election
- 6/20/2024, 11:30 am et: June BOA Meeting
- 7/16/2024 – 7/18/2024: In Person Board Meeting, Reservoir Center (Washington, DC)

Project Proposals:

- 5/15 – 5/28/2024: Executive Summaries & Abstracts Created
- 5/28 – 6/28/2024: Proposal Scoring Process