



Interstate Technology & Regulatory Council

1250 H Street NW, Suite 850 | Washington, DC 20005
(202) 266-4932 | itrc@itrcweb.org | <https://itrcweb.org>

ITRC Board of Advisors Meeting Summary June 20, 2024, 11:30 am – 1:00 pm EST

ATTENDANCE

Voting Members Present – Quorum Established

- Randy Chapman (VA), Co-Chair
- Paula Panzino (AZ), Co-Chair
- Stephanie Lewis (CA), Cross-Media Outreach Liaison
- Sandra Snyder (SC), State Engagement Coordinator
- Samuel Iwenofu (WA), Special Projects Coordinator

ITRC Staff Present:

- Charles Reyes
- Nicole Henderson (Contractor)
- Carolyn Sistare
- Marguerite Bennett

Non-Voting Liaisons Present

- Brian Jordan, DoD-OSD
- Stephen Hurff, DoD-Navy
- Heidi Durako, DoD-USACE
- Patrick Kelly, DoD-Air Force
- Lia Gaizick, DoD
- Sarah Thompson, DOE-EM
- Cindy Frickle, U.S. EPA
- Lisa Matthews, U.S. EPA
- David Tsao, BP, IAP
- Jeremy Musson, Pinyon Env., IAP

Voting Members Absent:

- Claudio Sorrentino (CA), Team Leader Liaison

Non-Voting Liaisons Absent:

- David Asiello, DoD-OSD
- Natalia Vinas, DoD-OSD
- Kim Brown, DoD-Navy
- Andrea Leeson, DoD-SERDP/ESTCP
- Poppy Harrover, DoD-Army

BOARD BUSINESS

Welcome New Co-Chair

Charles Reyes announced that Paula Panzino, Arizona Department of Environmental Quality was elected by the ITRC Membership and approved by the ERIS Board of Directors as the new Co-Chair.

Approval of May Board Meeting Minutes

The BOA reviewed the draft minutes from the May 2024, BOA Meeting.

- **Motion:** Chapman put forth a motion to approve the minutes with listed changes; seconded and passed unanimously.

William R. Chapman
Virginia Department of
Environmental Quality
ITRC Co-Chair

Paula Panzino
Arizona Department of
Environmental Quality
ITRC Co-Chair

Charles Reyes
ITRC Director

REPORTS & DISCUSSION

2025 Project Team Proposals

Reyes provided an overview of the current project team proposal scoring process and the criteria. The Board discussed how the scoring data will be available to review and make recommendations for project team selections at the July meeting. The scoring will be completed by the end of June and a discussion of the scores and Project Team selections will be a large portion of the July Board agenda. Reyes showed the Board a potential project team schedule through 2026.

July Board Meeting

Reyes provided an overview of the agenda and requested materials be submitted prior to the Board meeting. Reyes also asked members to contact staff for any data or reporting needs by July 5. Tsao requested the raw information on IAP feedback to the proposals for additional data points to consider. Reyes shared that additional leadership from DOD, DOE, and EPA are invited to the Board meeting in July.

ITRC Governance & Membership Updates

Reyes provided an overview of upcoming changes to the ITRC Governance Document and additional leadership changes. Reyes commented that the ITRC Membership Definitions document is final on the ITRC website. Reyes shared the agenda topics for the ERIS Board Meeting (July 10-11, 2024).

Budget Updates

Reyes provided a preview of the FY2024 expected revenue and expenses and previewed the FY2025 budget. The Board discussed the changes and impacts to website support and the transition to new membership and website tools ITRC plans to make prior to 2025.

2025 Meetings Update

Reyes provided an update on the schedule and location for fall team meetings, as well as an overview of the 2025 Annual Meeting and 2025 DOD partner meetings.

MOTION TO ADJOURN:

- Lewis put forth a motion to adjourn; seconded and passed unanimously.

REMINDERS

- 6/21/2024: At-Large BOA Member applications due.
- 5/17/2024 – 7/1/2024: Mining Team External Review Period
- 5/28/2024 – 6/28/2024: Proposal Ranking Process
- 7/16/2024 – 7/18/2024: In Person Board Meeting (Washington, DC)
 - Reservoir Center – Navy Yard: Meeting
 - Thompson DC Hotel by Hyatt: Room Block