



Interstate Technology & Regulatory Council

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ITRC Board of Advisors Meeting Summary

August 15, 2024

Virtual

ATTENDANCE

Voting Members – Quorum Established

Randy Chapman, Virginia DEQ
Paula Panzino, Arizona DEQ
Stephanie Lewis, California ARB
Sandra Snyder, South Carolina DES
Samuel Iwenofu, Washington ECY
Patrick Hawkins, Alabama DEM

Non-Voting Liaisons

Kim Brown, DoD-Navy
Natalia Vinas, DoD-OSD
Brian Jordan, DoD-OSD
Lia Gaizick, DoD-OSD
Heidi Durako, DoD-USACE
Alexandra Melnyk, DOE-EM
Lisa Matthews, U.S. EPA-ORD
Cynthia Frickle, U.S. EPA-OLEM
Jeremy Musson, Pinyon Env., IAP
David Tsao, BP, IAP

ITRC Staff

Charles Reyes, ECOS/ITRC
Nicole Henderson, H&M Environmental
(Contractor)

Not In Attendance:

Claudio Sorrentino, California DTSC
David Asiello, DoD-OSD
Poppy Harrover, DoD-Army
Stephen Hurff, DoD-Navy
Patrick Kelly, DoD-Air Force
Andrea Leeson, DoD-SERDP/ESTCP

WELCOME & INTRODUCTIONS

Charles Reyes welcomed the ITRC Board of Advisors (BOA) members to the meeting and welcomed Patrick (Dusty) Hawkins as the new state at-large member. Reyes noted that an announcement soliciting candidates for at-large positions set to end current terms in December 2024 and for the two (2) IAP Liaisons to the BOA positions was released on August 15, 2024.

Approval of July Board Meeting Minutes

The BOA will review the draft minutes from the July 2024 BOA Meeting to provide comments and then vote on approving the minutes offline.

- **Action:** Reyes will send an email request for comments on the July meeting minutes with a deadline and voting process for the Voting Members.

William R. Chapman
Virginia Department of
Environmental Quality
ITRC Co-Chair

Paula Panzino
Arizona Department of
Environmental Quality
ITRC Co-Chair

Charles Reyes
ITRC Director

REPORTS & DISCUSSION

2025 Project Proposals

Reyes shared the new Emerging Waste Streams Project Proposal and summarized efforts to bring in components of the Critical Minerals and Materials (CMM) and Coal Combustion Residual (CCR) proposals. Reyes commented that the proposed team's name was changed to Sustainable Management of Wastes from Energy Resources. Reyes noted that the final, amended proposal will be reviewed by the ERIS Board of Directors for approval along with the other selected proposals during its September 4 meeting. After approval, ITRC staff will begin researching partners for outreach and recruitment.

- **Motion:** Chapman put forth a motion to approve the revised proposal and send it to ERIS Board for approval in September; seconded and passed unanimously.
- **Actions:**
 - Reyes will share the revised proposal with the Climate Workgroup before their August 22 meeting.
 - Reyes will request the ERIS Board of Directors approve the four final proposals recommended by the BOA during its September 4 meeting.

FY2025 ITRC Budget

Reyes shared that the FY2025 ITRC Budget has been updated since the July BOA meeting to include additional revenues from DOD and EPA.

- **Action:** Reyes will request the ERIS Board of Directors approve the FY2025 ITRC Budget recommended by the BOA during its September 4 meeting.

Review of Project Team timeline

Reyes shared an updated projected project team timeline that includes the current project teams and start dates and durations for the proposed new project teams. The BOA confirmed that the Advanced Site Characterization Team (ASCT) will be an 18-month team.

ITRC Early Career Program (ECP)

Reyes shared a summary about ECP activities since its inception in 2022 and proposed actions for the future of the Program. The proposed ITRC Strategic Direction for 2025-2030 includes a priority to empower the next generation of environmental professionals (Priority 3), and Reyes introduced examples of how ITRC can incorporate this priority into all areas of ITRC. Board members expressed an interest in maintaining the ECP, but also recognized recent challenges implementing its goals and objectives. Board members discussed ideas to incorporate its purpose and goals into all ITRC programs and how to maintain and improve the current ECP. Reyes and the BOA will table this discussion until additional ITRC staff and resources are available later this year.

Review of July 2024 BOA Meeting Actions: Scheduling Coordination Meetings

The ITRC staff and the BOA reviewed actions and volunteers specific to scheduling meetings with select ITRC teams and membership groups.

- **Actions:**
 - Henderson will schedule a meeting with the Vapor Intrusion Team in September to discuss its training deliverables; Jordan and Reyes will participate.
 - Reyes and Levy will schedule a meeting with Academia members in September or October; Chapman, Panzino, Iwenofu, Lewis, Sorrentino, and Tsao will participate.
 - Reyes and Levy will schedule a meeting with Tribal members in September or October; Chapman, Frickle, Lewis and Jordan will participate.
 - Reyes and Levy will schedule a meeting with public stakeholders in September or October; Chapman, Frickle, Lewis and Jordan will participate.

ECOS & ERIS Meetings, Newport, RI, September 4, 2024

Reyes summarized activities and actions to prepare for the upcoming ECOS Fall Meeting. The ERIS Board of Directors will meet on September 4 to review requested actions from ITRC including approval of the FY2025 budget, 2025 Project Teams, Strategic Direction document, and the Governance Document update.

ERIS, ITRC, and EPA ORD will lead a Panel Session at the ECOS Meeting on September 4 that will discuss coordination and successes. Specific to ITRC, Reyes will summarize our mission, recent outputs, and our value to states and EPA. Grace Anne Martin (SC)/Team Leader will provide a brief presentation on the Microplastics Guidance and Outreach Toolkit.

- **Action:** Snyder, Lewis, and Chapman will review the draft “ITRC Guiding Principles” Document by August 23, 2024. The final draft will be sent to the ERIS Board of Directors for review and approval during its September 4 meeting.

OTHER NEWS/REQUESTS

Good luck Marguerite Bennett!

MOTION TO ADJOURN:

- Chapman put forth a motion to adjourn the meeting; seconded and passed unanimously.