



Interstate Technology & Regulatory Council

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ITRC Board of Advisors Meeting Summary March 20th, 2025 Virtual

ATTENDANCE

Voting Members – Quorum Established

Stephanie Lewis, California ARB
Dusty Hawkins, Alabama DEM
Grace Anne Martin, South Carolina DES
Justin Meredith, Tennessee DEC
Mike Penzone, Delaware DNREC
Randy Chapman, Virginia DEQ

Non-Voting Liaisons

Kim Brown, DoD- Navy
Brian Jordan, DoD-OSD
Heidi Durako, DoD-USACE
Cindy Frickle, U.S, EPA-OLEM
Hai Shen, DOE-EM
Lia Gaizick, DoD-OSD
David Tsao, BP, IAP

ITRC Staff

Charles Reyes, ECOS/ITRC
Taylor Voelkel, ECOS/ITRC
Sabrina Heivilin, ECOS/ITRC
Nicole Henderson, ITRC Contractor

Not In Attendance:

Paula Panzino, Arizona DEQ
Stephen Hurff, DoD-Navy
Patrick Kelly, DoD-Air Force
Andrea Leeson, DoD-SERDP
Poppy Harrover, DoD-Army
David Asiello, DoD-OSD
Lisa Matthews, U.S. EPA-ORD
Liz Denly, TRC, IAP

WELCOME & CHECK IN

Charles Reyes welcomed the ITRC Board of Advisors (BOA) members to the meeting.

BOARD BUSINESS

Approval of February Board Minutes

The BOA reviewed the February 20, 2025, BOA draft meeting minutes. Edits were suggested to language and correct typographical errors.

- **Motion:** Chapman put forth a motion to approve the minutes as edited; seconded and passed unanimously.

William R. Chapman
Virginia Department of
Environmental Quality
ITRC Co-Chair

Paula Panzino
Arizona Department of
Environmental Quality
ITRC Co-Chair

Charles Reyes
ITRC Director

DISCUSSION AND UPDATES

ITRC Annual Meeting Logistics

Reyes shared the current Annual Meeting agenda and updates to the plenary session and BOA sessions. The current agenda and regular updates are maintained on the ITRC website, and an update with announcements and logistics will be sent to registrants in late March. The BOA will meet Monday, April 7, prior to the reception to plan for the week.

Anne Northway from Jacobs Engineering, and ALGA's Board Chair, will be a keynote speaker on April 8 and discuss ALGA and ITRC's partnership, and our global impact. April 8 - 10 will include concurrent Project Team meetings and the State Engagement Program (SEP) will meet in the afternoon of April 9. The BOA will meet on the morning of April 10 and will be conducted with hybrid/virtual capabilities for members unable to attend in-person.

The BOA discussed providing an option for the Underwater Munitions Team to offer hybrid/virtual options due to current federal government travel restrictions. Henderson recommended providing set times in the Team's agenda where members could join virtually and reminded federal agency members to respond to their request for information to help develop the meeting agenda.

ITRC staff will provide a guide for the BOA members to use during the meeting to assist in observing and participating in Project Team meetings. The purpose of the guide is to ensure the Project Teams are meeting their goals, documenting successes and lessons learned, and assist with any challenges the Teams may encounter.

Hawkins invited the BOA to attend the SEP POC meeting on April 9.

Action: ITRC staff and the Underwater Munitions Team leadership will offer hybrid/virtual options for the Team's meeting on April 8-10, and share logistics with the BOA and Underwater Munitions Team.

ITRC Board of Advisors Orientation

Reyes led a presentation and discussion session about ITRC BOA roles, responsibilities, and operations. The presentation included an introduction to ECOS, ERIS, and ITRC, shared important governance documents and policies, and summarized ITRC's strategic direction and the roles and responsibilities of the BOA and other ITRC programs and projects.

- Reyes encouraged board members to review the ERIS bylaws for information about the ITRC's purpose and governance.
- ERIS publishes Biennial State Research needs reports that include research priorities for ECOS membership and help guide the Project Team selections.
- Reyes highlighted ITRC's history and our current strategic direction and its relation to the board: BOA should strive to deliver on purpose, mission, and vision of ITRC.
- Reyes provided a summary of the programs established by ERIS: BOA, SEP, IAP, and Project Teams.

- The ITRC BOA provides strategic direction for the organization, supports ITRC financially, and addresses membership needs by recommending Project Teams, Programs, and budget priorities.

ANNOUNCEMENTS

PFAS Team External Review

The PFAS Team shared a slide deck with the BOA highlighting the Team's new deliverables to prepare for its upcoming external review period. Their external review begins on April 24 and is open for 45 days.

Farewell

Cindy Frickle announced that she has taken a new position at EPA and will depart the BOA. Jean Balent (EPA/OLEM) will join the BOA in her place.

UPCOMING MEETINGS

- Annual Meeting, April 7-10, 2025, in Kansas City, MO.
 - The BOA is scheduled to meet April 7, from 3-5 pm, and April 10, from 8-12 pm.
- Summer ITRC BOA Meeting
 - (Tentative) July 22-23, 2025, in Raleigh, North Carolina

MOTION TO ADJOURN:

- Lewis put forth a motion to adjourn the meeting; seconded and passed unanimously.