

Interstate Technology & Regulatory Council State Engagement Program – POC Responsibilities

About the State Engagement Program

The Environmental Research Institute of the States (ERIS) Bylaws require that ITRC have a standing State Engagement Program (SEP). The SEP is a collaborative network of Points of Contact (POCs) and the primary link between ITRC and the states.

A state environmental or equivalent state agency appoints a state employee to serve as a POC on the SEP. An appointed POC is required for the state's employees and representatives to be eligible for ITRC membership and to participate in ITRC Programs, Project Teams, and activities.

POC Responsibilities

The SEP and POCs are responsible for ensuring ITRC's resources are disseminated in the states, supporting recruitment of state agency employees to ITRC Programs and Project Teams, and sharing state environmental priorities and emerging issues with ITRC. POCs play a key part in connecting ITRC with state agencies. More specifically, POCs:

- Collect and submit responses to ITRC information requests
 - Identify and share state environmental priorities, feedback on future ITRC Project Teams, and interest in participating in ITRC projects with leadership
 - Disseminate, compile, and submit responses to Project Team requests including surveys and document external reviews on behalf of the state
- Support ITRC state recruitment to Project Teams and Programs
 - Recruit state agency employees to join ITRC
 - Promote active participation by state members
- Build a network to promote ITRC
 - Collaborate with other POCs, Project Teams, Programs, and ITRC members
 - Promote and advocate for the use of ITRC products and trainings within the states
 - Share examples of successful ITRC guidance and training use and implementation
- Attend monthly POC meetings

Optional Duties:

- Participate and offer feedback in ITRC training dry runs
- Facilitate the development of ITRC Project Team proposals for potential projects
- Attend in-person SEP Meetings, typically held during ITRC's Annual Meeting
- Participate in ITRC Project Teams and Programs
- Promote ITRC resources through presentations to internal and external partners
- Mentor a co-POC to help ensure coverage when the primary POC is unavailable

Additional Information

Learn more about the SEP, the POCs, and program leadership on the ITRC SEP Webpage at:

<https://itrcweb.org/who-we-are/state-engagement-program/>

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